

# Westfield Township Board of Trustees

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Regular Meeting  
February 16, 2015

Likley calls the meeting to order at 7:15 PM. Roll call: Schmidt- aye, Likley- aye, Thombs- aye.

## Comments from the floor-none

## Fiscal Officer's Report

- Payments in the amount of \$38,880.11.
- Cargill payment was for salt- Likley would like the Fiscal Officer to report back with how much salt the township has still coming from ODOT or CUE.

*Likley makes a motion to pay the bills in the amount of \$38,880.11 as submitted; seconded by Thombs.*

*Roll call: Schmidt- aye, Likley- aye, Thombs-aye. The motion passes.*

- Cash Summary Fund in the amount of \$537,747.71
- Final Appropriations- Thombs would like the Emergency Sirens to be made as a line item. Reimbursement check (from the grant) will be received around October and the reimbursed amount at that time can be reinvested. Assistant Fiscal Officer felt a line item would not be appropriate at this time. Thombs would like a future notation showing that the reimbursement will be put back into the original fund.
- Everbridge Emergency Management- Name and phone number (if already in the white pages) will automatically be on the Citizens' Alert and would cover a variety of emergency alerts. Information will be posted on the web site. Likley will contact Emergency Management for clarification of this service.
- Stone bids and Mowing bids are ready to post.
- Health Care Reimbursement was discussed and a letter from Assistant Prosecutor Thorne helped explain these new guidelines.
- Zweifel asked if the trustees would like to hold a public 1 hour meeting with the Chief and citizens to become better informed of emergency protocol. Likley will discuss with the Chief what this would include before making a decision.

## Meeting minutes to be approved

*Likley makes a motion to approve the February 2, 2015 meeting minutes as corrected; seconded by Schmidt. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.*

## Roads Report

- Thombs provided a copy of the draft job description for Road Supervisor to the trustees to look over. Discussion and collaborative changes will occur at the next meeting.

## Cemetery and Parks

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- Cost of maintenance of circle. Will know more when mowing bids come back.

## Zoning Report

**Likley makes a motion to go into Executive Session for zoning appointment; seconded by Thombs. Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.**

**Likley makes a motion to come out of Executive Session; seconded by Schmidt. Roll call: Schmidt- aye, Likley- aye, Thombs- aye.**

Schmidt explained that the accepted resignation of Sue Brewer left a position open on the Zoning Commission board and John Miller who was appointed on a BZA seat (through 2019) expressed interest in being considered for the open seat on the ZC. John Miller has submitted his resignation on the BZA board and the trustees would like to appoint him to the ZC Board through December 31, 2016.

**Likley makes a motion to accept Mr. Miller's resignation on the BZA board; seconded by Schmidt. Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.**

**Schmidt makes a motion to appoint Mr. Miller to the ZC Board with the unexpired term ending on December 31, 2016; seconded by Thombs. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.**

*Mr. Miller accepts the appointment.*

**Schmidt makes a motion to appoint Jim Stacy to the unexpired term ending on December 31, 2019 on the BZA; seconded by Likley. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.**

## Old Business

Hall Rental Form-tabled

Emergency Sirens- Legal counsel has reviewed and the bid package is ready. The bids are specific to the property that the sirens will be placed on. School property and Solid Waste Facility will include an easement agreement with these entities. The bid language for the software was written with the expectations of what communications the township requires. Public advertisement on February 24, 2015 and March 6, 2014 for the Emergency Siren bid package and the bids to be open on April 6, 2015 at 7:00 PM.

**Likley makes a motion to accept the Early Warning Siren bid package in its entirety and to establish advertising dates of February 24 and March 6, 2015. Sealed bids to be opened April 6 @ 7:00 PM; seconded by Schmidt. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.**

Recycle Center- County meeting was on February 9, 2015- Resolution to move ahead with their management plan. There are many undecided layers to waste disposal in Medina County.

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Zoning training workshop with the prosecutor's office dates need to be decided on. Schmidt will contact the zoning secretary for new dates and contacting all board members.

Solar Panel Information- tabled

Office equipment and tech support- Zweifel will contact Tom Wagner to coordinate the office equipment.

**New Business-** None

## **Announcements**

Zoning Commission regular meeting on February 25, 2015 @ 7:00 PM

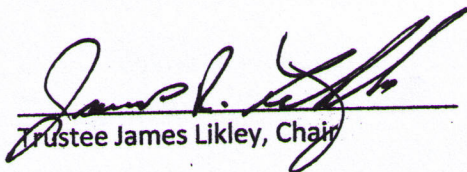
Trustee regular meeting on March 2, 2015 @ 6:00 PM

***Likley makes a motion to adjourn at 8:18 PM; seconded by Thombs. All said aye.***

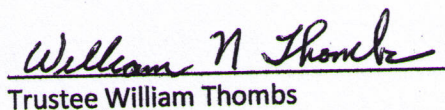
***Respectfully submitted by:***

***Cheryl Porter, Zoning Secretary***

Date approved: 3-2-15

  
Trustee James Likley, Chair

  
Trustee Michael Schmidt

  
Trustee William Thombs